



Untapped Potential Inc.

Candidate: Kelly L. Voci

SUMMARY

Leader who desires to apply project management skills, entrepreneurial experience and team mentality in a passionate and purpose-driven enterprise. Driven by individuals' stories to improve the way we live and build successful and sustainable businesses.

PROJECTS

AGAIN FASTER EQUIPMENT PRODUCT MANAGER

Developed quality control and error reporting tools, which decreased shipping errors by 50% and collected \$10,000 in outstanding vendor credit. New procedures ensured the right products arrived to customers on time, in quality condition, for top performance and athlete safety.

56TH MISSION SUPPORT GROUP EXECUTIVE OFFICER

Hand selected to serve as executive officer for the largest Mission Support Group in the Air Force. Led performance evaluation review initiative that identified and cut overdue appraisals 70% in three months.

380TH MISSION SUPPORT GROUP SERVICES FLIGHT COMMANDER

Managed lodging expansion for 1,100 troops in Abu Dhabi. Teamed with contracting division to expedite \$2.7M furniture installation, adding 1,300 beds for in-bound personnel.

EDUCATION

Master of Business Administration 2010 - 2011
W.P. CAREY BUSINESS SCHOOL
ARIZONA STATE UNIVERSITY

Bachelor of Science, Social Science 2004 - 2008
UNITED STATES AIR FORCE ACADEMY

SKILLS

| | |
|--|-----------------------------|
| | Leadership |
| | Project Management |
| | Customer Service |
| | Startup Implementation |
| | Executive Liaison |
| | Tactical (Results Oriented) |

EXPERIENCE

2008 - 2015

AGAIN FASTER EQUIPMENT

Product Manager

Led product release through development, testing and launch for 720 products, adding \$2.8M in revenue. Conducted market research to identify product gaps and incorporated athlete feedback into development to satisfy unmet customer needs.

56TH MISSION SUPPORT GROUP EXECUTIVE OFFICER

Orchestrated executive-level tasks and led daily business operations across six cross-functional teams critical to \$3.5B in resources, supporting more than 23,000 flight training hours.

380TH MISSION SUPPORT GROUP SERVICES FLIGHT COMMANDER

Led daily operations and logistical movement in support of 3,000 joint member 380th Air Expeditionary Wing. Directed \$6.6M food, fitness and lodging operations to maintain company health, safety and welfare.

56TH MISSION SUPPORT GROUP MILITARY PERSONNEL SECTION CHIEF

Led 30-member team responsible for advising leadership on personnel actions, systems and policies to include staffing cuts, promotion cycles and performance evaluations. Launched electronic records system improving efficiency and tracking for 5,400 end users.

AWARDS

AIR FORCE COMMENDATION MEDAL

Outstanding achievement as Sustainment Services Flight Commander, 380th Air Expeditionary Wing, Al Dhafra Air Base, United Arab Emirates.

DISTINGUISHED SOCIAL SCIENCE MAJOR AWARD, UNITED STATES AIR FORCE ACADEMY

Ranked #1 Social Science graduate, class of 2008. Earned Superintendent's Award for academic, athletic and leadership excellence.